



LUFKIN ISD EDUCATION FOUNDATION

# Unwrapping the ***SECRETS*** to a Successful Grant for the Education Foundation





# *GRANT APPLICATION*

[LufkinEducationFoundation.org](https://LufkinEducationFoundation.org)





## INDIVIDUAL

Grants up to \$1500 will be awarded to individuals.



## CAMPUS

Grants up to \$5,000 will be awarded to campus teams, grand levels or departments.

The number of grants awarded will depend on available funds.

# Grant Levels

# CHOOSING YOUR PROJECT

BE CREATIVE & INNOVATIVE!

If this is implemented on other campuses,  
tell us why it is innovative on your campus.

HOW MANY STUDENTS DOES IT IMPACT  
VS. THE AMOUNT OF MONEY INVESTED?

The more students impacted, the better.

THINK ABOUT COLLABORATING WITH  
ANOTHER DEPARTMENT OR GRADE LEVEL.

IS IT SUSTAINABLE?





# GRANT OVERVIEW

1. Grant Name: Be Creative!  
(but don't use your campus name in the title)

2. Amount Requested  
Make sure your amount matches your  
budget sheet.

3. Lead Teacher

When listing applicants, please indicate a  
lead teacher in which the Foundation can  
communicate.



# QUESTION # 1.

## NEED

Describe / Explain the need you wish to address.  
Provide a brief summary of your grant proposal.

1. What is the current issue or area of improvement that you are trying to address?
2. Who will be impacted?
3. What are the teaching and learning goals?
4. Is the need compelling?





# QUESTION # 2.

## GOALS & OBJECTIVES

Explain what you wish to accomplish.

1. What learning objectives do you expect to accomplish? (Provide a brief summary.)
2. How does this project address individual needs of the students?
3. Give research that backs up your grant. (Brief justification for grant)
4. Why should this project be funded?



# QUESTION # 3.

## PROJECT ACTIVITIES

Describe actions that will be implemented to meet goals.

1. What activities engage and motivate learning?
2. How are the activities connected with enriching student learning?
3. What specific learning will this grant support?
4. How will this grant improve student engagement?





# QUESTION # 4.

## PROJECT INNOVATION

Describe how the project introduces new ideas to address the need.

**\*\*This is IMPORTANT!**

1. Do you believe this grant is innovative for your campus?
2. How does this grant benefit either a large number of students or a special population?
3. What are the specific resources that will help achieve the project's goals?



# QUESTION # 5.

## EVALUATION

Describe how you will measure success and share outcomes.  
Indicate how you will show this project was successful.

1. Summarize the results of the project.
2. Identify the greatest benefit to the students who participated.
3. Would you recommend the implementation of this project for other campuses?
4. Will you continue the activities in this grant project in succeeding years?



# QUESTION # 6.

## PARTNERSHIP

Identify school and / or community partners involved with the project and their roles.  
Will the grant involve community members, other classes, teachers, campuses or partners?

Examples:

Multiple departments working together

Volunteers from the community





# QUESTION # 7.

## SUSTAINABILITY

Describe how your project will continue beyond the funding period.  
Can this grant be used from year to year?



# Supporting Information



## INCLUDE

- Link to a video or include a picture
- Include research that backs your grant
- Justification for resources

## BUDGET

- Clear & realistic budget
- Details: categories of the expenses
- LISD Approved vendors ONLY
- Include shipping cost

## SELECTION

- Applications received/ received by **4:00 PM** on Deadline Date Specified.
- Grants evaluated by EF Board Members
- Applications will either be approved or declined
- Applications will be notified by early September

## THOUGHTS

- Clear concise language
- How will it impact LISD students?
- Keep your audience in mind when writing (committee is not made up of educators)
- Use test readers to review application for grammatical errors
- Avoid acronyms





# *We LOVE to tell your story!*

- It is imperative that you take digital photos or video of your project while in progress and send to the Foundation
- These are used to create stories on social media, on our website, at our board meetings, on our marketing materials, etc.
- We also may be visiting you in person to get your story!





# GRANT SHOWCASE



ALL Grant recipients are  
required to participate in  
the *Grant Showcase*.

